

.....

BRIAN SULLIVAN Registered Tax Agent

2011 Tax Preparation Questionnaire

New Client

Thank you for your taxation business. I have been operating as a Registered Tax Agent for 30 years having a fully computerized taxation preparation with ELS with the Australian Taxation Office.

This questionnaire has been designed by me to assist taxpayers who prefer to have their taxation return prepared and electronically lodged without a person to person interview at my office at Terrigal. This caters for the taxpayer's busy life or distance from my office.

At your earliest convenience could you please complete your questionnaire, enclose your payment summary (group certificate(s)) and return to me by either mail, fax or email attachment.

Upon receiving your completed questionnaire, I will personally prepare your computerised tax return and forward to you for your inspection and approval prior to electronically lodging with the Australian Taxation Office.

If you prefer you are more than welcome to attend my office at Terrigal for an interview rather than utilizing my questionnaire, **the decision is yours**. Remember, the cost of traveling to have your tax return prepared is a tax deduction.

Brian Sullivan
Registered Tax Agent
Email:
bnstax@optusnet.com.au
Mailing Address:
16 Sainsbury Close, Terrigal NSW 2260

.....